I. President's Council
   a. Function of the Committee: This committee is led by the president with the cabinet, deans and faculty senate chair.
   b. Staff Senate Representative: Gary Payne
   c. Date of Last Meeting: Feb. 2, 2018
   d. Date of Next Meeting: TBD
   e. Action Items in Progress:
      i. President Smatresk and his cabinet discussed international recruiting
         1. Pia Wood was in attendance to brief everyone of current challenges and strategies.
      ii. Fall and Spring enrollment was discussed.

II. President's Advisory Council
   a. Function of the Committee: To advise and offer solutions to the president on university matters.
   b. Staff Senate Representative: Gary Payne
   c. Date of Last Meeting: Oct. 5, 2017
   d. Date of Next Meeting: TBD
   e. Other Comments: Has not met since last meeting

III. President's EDGE Advisory Board
   a. Function of the Committee: The President's EDGE program was established in the Fall of 2011 and incorporates the help of many departments across the campus and in the community. Initially, the program's goal was to provide an edifying and engaging experience to staff members that needed to obtain a GED. Since then, the program has expanded instruction to include English language acquisition and computer skills. Any staff member who would like work toward one or all of these goals, regardless of their academic or language abilities, is encouraged to contact The President's EDGE. Instruction is personalized to each staff attendee and their schedule. The President's EDGE also provides help with translation and the onboarding process to staff and employees.
   b. Staff Senate Representative: Gary Payne
   c. Date of Last Meeting: Nov. 2, 2017
   d. Date of Next Meeting: TBD
   e. Other Comments: Has not met since last meeting

IV. Space Management and Planning
   a. Function of the Committee: The Space Planning and Management Committee (SPMC) is responsible for broadening the scope, review, and discussion of space issues, moves, renovations, new construction, master planning and land acquisitions to ensure alignment with the Strategic Plan. The SPMC replaced the Space Assessment Committee (SAC) and Capital Projects Council (CPC).
   b. Staff Senate Representative: Gary Payne
   c. Date of Last Meeting: Dec. 13, 2017
   d. Date of Next Meeting: Jan. 1, 2018
   e. Action Items in Progress:
      i. Discussed uses of Sack N' Save building as touchdown space.
   f. Action Items Completed:
      i. Approved pad site Starbucks Coffee to be located between the Hurley Administration Building and College of Music.
Space Request – Materials Research Facility Discovery Park E180Q and E180R
   1. Request to change space type for both rooms to 250 Research/Non-Class Laboratory Space

University Information Technology Sage Hall 332A
   1. Request approved to change space type from a Closet 315 to an Office 310 for Testing Center

Mechanical & Energy Engineering Discovery Park F177
   1. Request to change space type from a Shop 720 to a Research Lab 250

Engineering Discovery Park D142 & D144
   1. Reassign PACCAR labs from MEE to CENG Dean’s Office New Business

Approved Sage Hall 3rd floor
   1. Interior renovation of the 3rd floor for Honors Dean suite and gathering spaces, TAMS, BAAS, McNair, National Competitive Scholars, and Computer Lab support of the Academic Success Center Initiative

V. Campus Leadership Team
   a. Function of the Committee: Committee formed by Staff Senate to find topics of mutual concern or support with Faculty Senate, Student Government Association, Graduate Student Council
   b. Staff Senate Representative: Gary Payne
   c. Date of Last Meeting: Nov. 20, 2017
   d. Date of Next Meeting: Feb. 21, 2018
   e. Other Comments: Dec. and Jan. meeting have been canceled

VI. Emergency Preparedness Advisory Committee
   a. Function of the Committee:
   b. Staff Senate Representative: Tonya Riley
   c. Other Comments: Has not met yet

VII. Technical Architecture Group
   a. Function of the Committee: Discuss various IT issues around campus
   b. Staff Senate Representative: Josh Lukins
   c. Date of Last Meeting: Jan. 19, 2018
   d. Date of Next Meeting: Feb. 16, 2108
   e. Action Items in Progress:
      i. Cloud PBX project
         1. All full time, part time and non-casual employees now have Skype conferencing capabilities
         2. If experiencing issues with Mac client, contact your IT department for updating to latest Skype
         3. IT VOIP accounts moving to the cloud in February.
         4. Remaining VOIP accounts to move to the cloud in May after grades are due.
         5. Non-VOIP accounts will start transitioning in September
      ii. Advanced Threat Protection (ATP) project
         1. Program to rewrite hyperlinks in emails in real time to pre-screen all clickable links, does not replace any other protection measures
         2. Users will still need to be wary of links in emails
         3. Allows IT to react faster and better to new threats
         4. Piloting in IT has started, real kickoff in late March
      iii. Imaging Matrix update
         1. Clarifying who is supposed to do what § Central Authority § Team Leads
         2. Support structure for hardware, middleware and perceptive content
3. 3 roles: Imaging Services, Network Manager, Team Lead

VIII. Distinguished Lecture Series
a. Function of the Committee: To bring distinguished lecturers to campus so students can learn about a wide variety of topics.
b. Staff Senate Representative: Kathryn Beasley and Karen Goss
c. Date of Last Meeting: Jan. 24, 2018
d. Date of Next Meeting: Feb. 7, 2018
e. Action Items in Progress:
   i. We are discussing the format for the VIP event
      1. how to designate students who are eligible to attend the VIP.
   ii. Additionally, we are discussing tabling and other promotion ideas.
f. Action Items Completed:
   i. Marketing material for DLS has been developed.

IX. Union Board of Directors
a. Function of the Committee: The Union Board of Directors (UBD) is the governing body for the University Union. Comprised of seven students and six faculty/staff members, the UBD oversees the formulation and implementation of policies and procedures for the University Union. They serve as an advisory board for the Union programs and services provided, approve budget changes, and determine business operations. The UBD also coordinates regularly with university officials.
b. Staff Senate Representative: Karen Goss
c. Date of Last Meeting: Jan. 17, 2018
d. Date of Next Meeting: Feb. 21, 2018
e. Action Items in Progress:
   i. Expenditure of $25000 was approved to move forward with building a permanent conference & registration center on the 3rd floor across the hall from the entrance to 314.
      1. Bids for building a temporary structure were higher
      2. Concerns about adequate heating/cooling of the area
   ii. Expenditure of $13000 was approved to purchase 4 units of collaborative multimedia furniture for the 4th floor.
      1. The same model units are being used currently in other academic buildings & have received lots of use/good feedback.
   iii. Expenditure of $10000 was approved to hire structural engineers who can provide design and construction drawings for updating the loading dock area.
      1. Actual traffic in the area exceeds planned traffic by 300%, signage is not adequate for users, and barrier walls have been hit several times by large semis.
f. Action Items Completed:
   i. Wendy M. Denman was hired as the new Director of the Union
      1. She was introduced & gave brief remarks about her excitement to be part of the UNT family.
   ii. February and March operating hours calendars were released.
g. Other Comments:
   i. Union Programming has produced a print copy of their calendar events.
      1. Distribution by student workers occurred during the week on January 17th.
      2. If additional copies are needed for any office on campus, please contact the Union Programming office staff.

X. Mary Jo & V. Lane Rawlings Fine Arts Series
a. **Function of the Committee:** To curate visual, literary, and performing arts events for the UNT and greater Denton community and to nurture the creative culture of UNT and Denton through a diverse, carefully selected season of performances for you

b. **Staff Senate Representative:** Susan Sanders
c. **Date of Last Meeting:** Jan. 19, 2018
d. **Date of Next Meeting:** TBD
e. **Action Items in Progress:**
   i. Still receiving applications from students, faculty and staff for possible presenters in FY19
f. **Other Comments:**
   i. All submissions will eventually be emailed to committee members to review prior to voting

**XI. Transportation Advisory Committee**

a. **Function of the Committee:**
b. **Staff Senate Representative:** Sonia Vazquez
c. **Other Comments:** No Report Submitted

**XII. Athletics Council**

a. **Function of the Committee:** Advisory role to UNT athletics and the President (meets quarterly)
b. **Staff Senate Representative:** Travis Craig
c. **Date of Last Meeting:** Nov.
d. **Date of Next Meeting:** Feb. 6, 2018
e. **Other Comment:**
   i. Only meets every other month

**XIII. Staff Appreciation Month**

a. **Function of the Committee:**
b. **Staff Senate Representative:** Travis Craig
c. **Date of Last Meeting:** March 2017
d. **Date of Next Meeting:** TBD
e. **Other Comments:** No Report Submitted

**XIV. LGBT+ Faculty Committee**

a. **Function of the Committee:** To serve as an ally and voice for LGBT+ faculty and staff members on campus (meets quarterly)
b. **Staff Senate Representative:** Travis Craig
c. **Date of Last Meeting:** Oct.
d. **Date of Next Meeting:** TBD
e. **Other Comments:**
   i. A poll just went out to gather available dates for next meeting among committee members

**XV. Student Media Committee**

a. **Function of the Committee:** To choose an editor for the North Texas Daily
b. **Staff Senate Representative:** Claudia Taylor
c. **Date of Last Meeting:** Nov. 14, 2017
d. **Date of Next Meeting:** TBD
e. **Other Comments:**
   i. Editor has already been chosen

**XVI. We Mean Green Fund**

a. **Function of the Committee:** Advance Sustainability on Campus
b. **Staff Senate Representative:** Josh Lukins
c. **Date of Last Meeting:** Dec. 31, 2017
d. **Date of Next Meeting:** Feb. 16, 2018
e. **Action Items in Progress:**
   i. Sustainability Project Proposals are due from students, staff and faculty Feb 9th for review in February and March.
      1. Project awards to be announced in April
f. **Action Items Completed:**
   i. Development of committee goals
   ii. Training by VP of Student Affairs, Dr. With, on student fee committee disbursements rules and regulations
   iii. Training on evaluating proposals Rules amended to add one seat to Faculty Senate and Staff Senate starting fall 2018 (SGA and GSA keep their seats, 6 competitive student seats, 1 competitive staff/faculty seat)