



## STAFF SENATE MEETING

May 9, 2017

3:00 p.m. – Union Senate Chambers, Room 332

### AGENDA

**Officers Present:** Christi Hestand, Chair; Gary Payne, Vice Chair; Brandi Everett, Communications Coordinator; Kevin Sanders, Parliamentarian; Kathryn Beasley, Secretary/Treasurer; Kristi Ormand, Past Chair

**Senators Present:** Ann Bartts, Cheryl Benningfield, Wayne Campbell, Travis Craig, Lisa Cuevas, Chris Cunningham, Dana Duke, Stephanie Fields-Hawkins, Peg Gant, Annie Garcia, Daisy Gilliam, Karen Goss, Michelle Jack, Nysa Love, Katei McCoy, Tammy McDaniel, Rachel McMullen, Jessie Niu, Liz Perkins, Susan Sanders, Nicole Savage, Claudia Taylor, Robert Tompkins, Sonia Vasquez

**Guests Present:** Deborah Leliaert, Shaureece Park

#### **I. Called to Order at 3:05pm**

**II. Approval of Minutes** - Cheryl Benningfield moved to approve the minutes, and Peg Gant seconded. Approved by Senate.

#### **III. Speakers/Presentations**

a. Kevin Crawford – UNT Police Department

- i. He is responsible for community relations. Any community concerns (personal safety, etc) reach out to Kevin. He welcomes communication from the community. They are customer service oriented and have to hear from the community to know how to best serve the population.
- ii. All programs are free. Information about programs is online and available in the meeting.
- iii. The self-defense course is 3-3.5 hours; this allows people to develop muscle memory. They prefer smallish classes (10-15) for self-defense training. They currently have 4 officers certified for the training.
- iv. There is an active shooter response program. It runs for about 1.5 hours. They do not offer them as frequently as other programs because they are more complicated. It is not likely that they will do active shooter drills often.
- v. To this date, he is unaware of any issues with campus carry at UNT. There are facts that show that carrying on campus does not lead to a more dangerous campus.
- vi. The campus-wide drill last week at Apogee served to help UNTPD find deficiencies with emergency response and coordination between UNT and other crisis responders. It was a success from the standpoint that they identified deficiencies, but they are still doing the post-mortem evaluation of the drill. Kevin has no knowledge of any potential release of the results of the drill, but it is not common practice to release the information.

#### **IV. Constituency Concerns**

a. Cheryl Benningfield brought up a concern regarding transferring funds for locally-funded positions over to salary funds once the hiring freeze is over.

#### **V. Officer Reports (10 minutes)**

a. **Chair Report – Christi**

i. Election results

1. We knew we were going to lose people based on the election. We are going to decrease membership overall based on the new PCSS guidelines.
2. The process was clean from our end, but we do not have a very high turnout.

3. Cheryl Benningfield brought up a concern that constituents who were not notified were not able to vote. We are not able to change the results of the election.
  4. As a Senator, you have a strong responsibility to represent staff, and it is vital that you communicate with your constituents.
  5. For those who were not reelected to Senate this year, we are sad to lose you, and we hope you will be involved in the future.
  6. We are lucky that there is more interest in staff serving on Senate.
  7. There isn't a way to compare votes last year with those this year due to the new constituency pools.
  8. We need to provide more face-to-face opportunities for us to engage with staff across campus. Elections and Bylaws will incorporate a communication plan into their activities next year.
- ii. Staff Senate Picnic - May 23
    1. Will be held in the Avesta from 4-6pm.
    2. We will celebrate hard work of Senators this past year and give out 2 awards to Senators: Volunteer of the Year, and Senator of the Year.
    3. We have invited Cabinet and Executive Assistants.
    4. Will have food, drinks, and cash bar.
    5. We will have an RSVP by May 17<sup>th</sup>. We will send the information out to everyone.
  - iii. Orientation - July 11
    1. We are revamping orientation to include not only PowerPoint but also Robert's Rules training, committee showcases, and other interactive, informative activities.
  - iv. Officer elections – August 8
    1. We will discuss who is eligible in June meeting and also allow people to demonstrate their interest in serving on EC.
  - v. Upcoming EC meeting with the President - May 16
    1. We will discuss picnic, budget, and update him on our activities.
    2. Please send Christi any questions or concerns you or your constituents have, and she will share them with the President as is appropriate.
- b. Budget Report – Kathryn**
- i. Budget Summary
    1. We have spent approximately \$1,900 of our \$6,400 budget.
    2. We will have expenses for our Senator shirt order, additional promo items, and picnic/orientation/event purchases.
  - ii. Staff Senate shirt order
    1. We are discussing which shirts to purchase for the upcoming year and will be ordering for every Senator this time. We plan to have samples for Senators to try on at the orientation in July.
- c. Communications Report – Brandi**
- i. None
- d. Parliamentarian – Kevin**
- i. None

**VI. Staff Senate Committee Reports (20 minutes) – these meetings will be held at 4:30 pm today**

**a. Standing Committees**

- i. Communications and Public Relations – Claudia Taylor
  1. Flat Scrappy continues his journeys. They are giving goodies to those who have participated in Flat Scrappy.
  2. Annual Report meeting is happening soon. We will work with Committee as needed on the report.
- ii. Bylaws and Elections – Peg Gant

1. The committee was tasked with making bylaw change regarding absenteeism of Senators. She will read the proposed policy in new business.
- iii. Policy and Benefits Committee – Wayne Campbell
  1. They are working on discounted game with FC Dallas on Saturday, May 28<sup>th</sup> at 7pm. Tickets are \$25. Share information with constituents. Group rate stands for groups of 15+. Wayne will report back with rate for kids' tickets.
  2. Wayne and Susan are working on outing for UNT employees to go to Coyote Drive-In in Lewisville to see Wonder Woman on Saturday, June 10<sup>th</sup> at sundown. We have to get 50+ cars for this experience. Tickets will be \$8/adult in car. They will check on prices for children. They have a large concession stand.
  3. Also discussing doing an event on May 26<sup>th</sup> where Susan will present about drive-in theaters. Would do this at noon on campus as a sack lunch event.
- iv. Staff Development – Ramona Rosborough & Ellysia Dierker
  1. No Lunch and Learn for May.

**b. Ad Hoc and University Committees**

- i. President's Council – Christi Hestand
  1. Net Dragon group is a mobile app that will help with registration and our entire process at UNT.
- ii. President's Advisory Council – Christi Hestand
  1. Has not met again. Will meet at end of the month.
- iii. Space Management and Planning – Christi Hestand
  1. Will meet later this month.
- iv. Campus Leadership Team – Gary Payne
  1. No meeting due to elections.
- v. Emergency Preparedness Advisory Committee – Tonya Riley
  1. No report.
- vi. Technical Architecture Group – Robert Tompkins
  1. Discussed McAfee. Moved to a new version and have had some complications.
- vii. Student Media Committee –Katie McCoy
  1. There is confusion with the committee. Christi will look into it.
- viii. Distinguished Lecture Series – Kathryn Beasley
  1. Will have a meeting to discuss speakers for upcoming year.
- ix. Union Board of Directors – Kevin Sanders
  1. Meet next Wednesday.
- x. Fine Arts Series – Susan Sanders
  1. Have not met.
- xi. Parking and Transportation – Christi Hestand
  1. Still in status quo. No big changes. Waiting on news about Fouts parking addition timeline.

**VII. Old Business**

**VIII. New Business**

- a. First reading of proposed changes to policy regarding absences (attach to minutes)
  - i. Cheryl Benningfield moves that we strike iii from the proposal. Tammy seconded. The motion passes.
  - ii. Discussion regarding absences for emergencies (ie. illness, emergency). The language allows senators to miss 3 times unexcused but does not allow exception for someone who has emergency.
  - iii. Kevin moves to send the motion back to committee to incorporate recommended changes and review the policy. Seconded and approved.

**IX. Announcements**

- a. Mark your calendars for the Staff Senate Picnic on May 23<sup>rd</sup> from 4-6pm in the Avesta
- b. Wayne's committee meeting after this meeting
- c. Summer Camps are going on in Athletics. Sign kids up now.

X. **Adjournment** - Cheryl Benningfield moved to adjourn, and it was seconded. Adjourned at 4:30pm.