Minutes

Officers Present: Gary Payne, Chair; Travis Craig, Parliamentarian; Katie McCoy, Secretary/Treasurer; Brandi Everett, Communications Coordinator; Christi Hestand, Past Chair; Lexi Peak, GA


Guest Present: Shaureece Park, Jerri Robertson, Meredith Wright, Melisa Brown, Jamie Garner

I. Call to Order (5 minutes) – 3:07 pm

II. Approval of Minutes (5 minutes)
   a. Error in the Dec. minutes about half day before Winter Break
      i. Lexi will resend corrected minutes
      ii. Wayne moved and Annie seconded; the revised minutes are approved

III. Speakers/Presentations (10 minutes)
   a. No Speakers

IV. Consent Agenda (10 minutes)
   a. Ad Hoc and University Committees
      i. President’s Council – Gary Payne
      ii. President’s Advisory Council – Gary Payne
      iii. President’s EDGE Advisory Board – Gary Payne
      iv. Space Management and Planning – Gary Payne
      v. Campus Leadership Team – Gary Payne
      vi. Emergency Preparedness Advisory Committee – Tonya Riley
      vii. Technical Architecture Group – Josh Lukins
      viii. Distinguished Lecture Series – Kathryn Beasley and Karen Goss
      ix. Union Board of Directors – Karen Goss
      x. Mary Jo & V. Lane Rawlings Fine Arts Series – Susan Sanders
      xi. Transportation Advisory Committee – Sonia Vazquez
      xii. Athletic Council – Travis Craig
      xiii. Staff Appreciation Month – Travis Craig, Christi Hestand, Ann Bartts, and Suzan Cruz
      xiv. Status of LGBT Faculty Committee – Travis Craig and Ann Bartts
      xv. We Mean Green Fund Committee – 1 volunteer
      xvi. Student Media Committee – Claudia Taylor

V. Consent Agenda Discussion Items (5 minutes) – Susan Sanders moved and Wayne seconded; Approved
   a. Need to add Student Media Committee to list
      i. Did not meet and submitted a report but not on the consent agenda

VI. Constituency Concerns (5 minutes)
   a. Emiley - When will FS9 parking lot behind Terrell Hall be finished?
b. Annie – Constituent cannot find job description
   i. Will this be posted before the appeals deadline?
   ii. Send Annie link to job descriptions on HR site

VII. Officer Reports (10 minutes)
a. Chair Report – Gary Payne
   i. Flu season
      1. Encourage anyone who is sick to stay home
   ii. Santa Helper’s
      1. Collected 900 toys and 600 children got toys
      2. Able to help 20 extra families this past year
   iii. Job Appeals process ends this Friday
   iv. New Employee Induction (Brandi’s Idea!)
      1. Help change culture of University
      2. Help link up new employees with mentors for a year
         a. Start by linking a Staff Senator to a new employee
         b. Requests for mentorship inspired the creation of this program
      3. Fun event and focused more on culture building
   v. Staff Senate monthly recognition
      1. Brag on staff that have done a good job and help support student, faculty, and other staff
      2. Helps with engagement
   vi. Texas Staff Senate Consortium
      1. Main priorities for upcoming talks:
         a. Flexible work place and telecommute policy
         b. Merit/Evaluation discussion
         c. Health Benefits
         d. Retirement Benefits
         e. Advancements
         f. Tuition benefits
            i. UNT has the best benefits of the colleges in this group
      2. Will send out results of general survey about the topics above
         a. Brandi will send out
      3. Looking to make this organization official
b. Budget Report – Katie McCoy
   i. Working on the shirt reorders
      1. If there are still issues with seeing the shirts, we will send screenshots of shirts

c. Communications Report – Brandi Everett
   i. Looking for Spring Events for the calendar
      1. Let Brandi know if there are upcoming events that she needs to add to the calendar.
   ii. Working on Newsletter for January

VIII. Staff Senate Committee Reports (10 minutes) -- these meetings will be held after the general meeting today
   a. Standing Committees
      i. Communications and Public Relations – Claudia Taylor & Karen Goss
         1. Shifting media responsibilities around monthly
            a. This month is Kristi
         2. Flat Scrappy is missing in action
            a. Brandi has new Scrappys printed
      ii. Bylaws and Elections – Devin Axtman
         1. Preparing for election coming up in spring
      iii. Policy and Benefits Committee – Kathryn Beasley
1. Work on getting a GRE waiver is moving forward
2. Encouraging supervisors to allow employees to flex work for class time
3. Met with Grad School to discuss employees going to grad school at UNT
4. Working with the Rec center to have a month-to-month option

iv. Staff Development – Josh Lukins
   1. Developed a schedule for next 6 L & Ls
   2. Working on writing out the process for creating a L & L
   3. We need to reserve the room for upcoming Jan. L & L

IX. Old Business
   a. Officer Elections
      i. Chair-Elect
         1. Katie McCoy
            a. Gary nominated
            b. Christi seconded
            c. Nomination accepted
         2. Katie would like to see Staff Senate continue on the path that it is on and continue to benefit staff
         3. No discussion
         4. Chair takes a voice vote
            a. All yays
      ii. Secretary/Treasurer position is now vacant
         1. Katie nominates Nicole
         2. This position requires some work but is fun
            a. This election for this position will continue until the end of August
         3. Sonia nominates Kathryn
            a. Will hold vote for this position at Feb meeting

X. New Business

XI. Announcements
   a. North Texas is a cosponsor of Conference USA March 7 – 10th
      i. More info will come soon
   b. Staff Appreciation Month is coming up soon
      i. Luncheon March 28th at Coliseum
      ii. First committee meeting tomorrow
   c. Welcomes guests: Jamie and Jerri
   d. Resend calendar invites for SS meetings
   e. Daisy Gilliam vacated her seat
      i. This will need to be filled

XII. Adjournment—Christi moved and second from Nicole; Approved at 3:52pm