STAFF SENATE Minutes
April 10, 2018
3:00 p.m. – Union Senate Chambers, Room 332

Agenda

Officers Present: Gary Payne, Chair; Travis Craig, Parliamentarian; Brandi Everett, Communications Coordinator; Christi Hestand, Past Chair; Lexi Peak, GA


Guests Present: Meredith Wright, Rachel Jackson, Elsita Dean

I. Call to Order (5 minutes) – 3:04 pm

II. Approval of Minutes (5 minutes) – Christi Hestand motioned; Suzan Cruz seconded; Approved

III. Speakers/Presentations (40 minutes)

a. Michal Farmer, Nicole Sprowl, and Meaghan Hildinger – We Care We Count (10 minutes)
   i. Absent
   ii. Christi did find that Staff Senate is an option for donations through We Care We Count

b. Laurie Klein – Recreational Sports (10 minutes)
   i. Things for Faculty and Staff
      1. Spring memberships are half priced
      2. Summer memberships will go on sale May 1st
         a. Amount will increase
      3. Fee increase for Students for renovation
      4. Spouse and dependent members will be the same rate as Staff rates
      5. Alumni rates will stay the same
      6. Retiree memberships will decrease
         a. Their plus ones will also get the same price
      7. Staff will be able to bring 2 children under 15 in for free
         a. Trying to be family friendly
      8. Have done a few things out at Frisco
         a. A struggle with the budget
         b. Done a few walks
      9. Discovery Park is a struggle too
         a. Been looking at spaces
            i. Management issue
            ii. Shower Facilities
               1. Lots of option space-wise
               2. Takes a lot of money to convert a bathroom into a locker room
         b. Direct bus route during lunch time
         c. Implemented a walking Trail around the building
         d. Basketball court
         e. New soccer field being constructed
   ii. Suggestions
      1. Suggestions about lowering guest fee have come in, but the Rec is mainly for students, staff, and faculty
a. Guest is anyone that is not affiliated with the university
b. These fees will increase to $10 a day
2. Daycare comes with a lot of liability and is not in the Rec’s purview
c. Shani Moore – Climate Survey (30 minutes)
   i. UNT has not done a comprehensive climate survey to the whole university
   ii. What is a climate survey?
      1. A way to access the entire university
      2. Good way to make data-driven decisions
   iii. UNT has become a MSI
      1. 50% students identify as a person of color
      2. Might want to assess UNT policies and update them to better serve the current UNT population
   iv. Purpose of Climate Survey
      1. Get an insight into the life of the student, staff, and faculty and how they engage with the university and each other
      2. The data will help E & D create a strategic plan that will help attract students, retain students, attract employees, and retain employees
         a. Help the university improve overall
   v. Vendor – View Finder
      1. This tool is based on the Heed award requirements
      2. Option to add specific questions
         a. Staff Senate can have some input on questions to ask
            i. End of July is when questions need to be submitted
      3. Will be translated into Spanish
      4. 508 compliant
   vi. Stating the spread the word so everyone will understand how important it is
   vii. Created a planning committee
      1. Many members were appointed by cabinet members
      2. There are 3 subcommittees:
         a. Marketing and Communications
            i. One of the things this committee is done is talk about what the climate survey is to different groups on campus
         b. Incentives
            i. Working on the budget for incentive to participant in this survey
            ii. Wants suggestions for incentive
               1. Gwen Bartelle is the person to contact about this
         c. Distributions and Impediments
            i. Looking at the best way to disseminate the survey and looking at the questions in depth
   viii. Might do focus groups based on findings in the data
   ix. Will be after Homecoming in Fall 2018
      1. Will be open for 4 weeks
      2. Will be anonymous
      3. Opportunity to comment
   x. Results will be shared and will be transparent with the data
   xi. The campus leadership has been very supportive
   xii. Have been creating videos to help with marketing
   xiii. Employees that are also students should be able to take the survey twice, once as an employee and once as a student

IV. Consent Agenda (10 minutes)
   a. Ad Hoc and University Committees
i. President’s Council – Gary Payne
ii. President’s Advisory Council – Gary Payne
iii. President’s EDGE Advisory Board – Gary Payne
iv. Space Management and Planning – Gary Payne
v. Campus Leadership Team – Gary Payne
vi. Emergency Preparedness Advisory Committee – Tonya Riley
vii. Technical Architecture Group – Josh Lukins
viii. Distinguished Lecture Series – Kathryn Beasley and Karen Goss
ix. Union Board of Directors – Karen Goss
x. Mary Jo & V. Lane Rawlings Fine Arts Series – Susan Sanders
xi. Transportation Advisory Committee – Sonia Vazquez
xii. Athletic Council – Travis Craig
xiii. Staff Appreciation Month – Travis Craig, Christi Hestand, Ann Bartts, and Suzan Cruz
xiv. Status of LGBT Faculty Committee – Travis Craig and Ann Bartts
xv. Student Media – Claudia Taylor
xvi. We Mean Green Fund Committee – Josh Lukins
xvii. Climate Survey Committee – Tonya Riley

V. Consent Agenda Discussion Items (5 minutes)
i. xi. Transportation Advisory Committee – Sonia Vazquez
  1. Got answers to questions previously asked
     a. That document was emailed out
  2. The answers provided did not really address some of the questions posed
     a. The answers were too generic
  3. Faculty and Staff can park in Eagle lots
     a. There are some empty Eagle lots around campus that Staff can park in
  4. Email other questions to Sonia for the upcoming meeting

VI. Constituency Concerns (5 minutes)
a. Concern about the dining options
   i. Possible to-go plate for those times that the Staff doesn’t have time to eat in the dining halls
      1. This option would have to be allowed for students and this is a liability issue
   ii. Possible catty or delivery option
      1. The orders were so small that the cost out weighted the income
         a. What about a minimum order?
         b. Logistic of the cart is a factor
         c. Looking at partnering with businesses around campus to address this option
         d. A food truck is coming
   iii. Payroll deduction for dining
      1. Still not approved but Suzan is working on this
b. Removal of spring break day
   i. Do get an extra day off around Christmas
   ii. How the holidays falls dictate how many days Staff get that year
   iii. There is a potential to get that day back

VII. Officer Reports (10 minutes)
a. Chair Report – Gary Payne
   i. Deborah Leliaert is retiring after 27 years
      1. Deb Rohwer will be filling in
   ii. At President’s council, they discussed the Gallup poll
      1. Showed a break out for staff and the staff response rate which was high
      2. Gary is going to ask Brandi Renton to come discuss the Gallup poll with the SS
iii. Sarah Blackwell is going to talk to SS about retirement and benefits in May
iv. Working with the EC to plan the May mixer

b. Budget Report – Kathryn Beasley
i. Kathryn was absent
ii. Will be buying swag
iii. SS will be tabling University Day

C. Communications Report – Brandi Everett
i. Communication Committee is ready to start pushing the Staff Spotlight through
   1. A way to build a sense of community and help recognize other staff members on campus
   2. Once nominee have gone through the internal selection process, they will be recognized on the website and InHouse
      a. One to three can be selected as winners for one month
   3. Brandi needs a four volunteers to select who should be awarded the spotlight
      a. Can be Senators rolling off
      b. Current Committee:
         i. Jamie Adams
         ii. Liz Perkins
         iii. Suzan Cruz
         iv. Tonya Riley
         v. Emiley Locey
   4. Winners will get some SS swag and a free professional headshot

d. Past Chair Report – Christi Hestand
i. SS picnic
   1. Not the turn out that we had hoped
   2. Special thanks to all the volunteers
ii. Having a meeting next week with Jamie and Shane to get ahead of planning on all of the events with Athletics
   1. Will be talking about dates for the Staff and Faculty Appreciation Game

VIII. Staff Senate Committee Reports (10 minutes) -- these meetings will be held after the general meeting today
a. Standing Committees
i. Communications and Public Relations – Claudia Taylor & Karen Goss
   1. Nicole was in charge of social media last month
   2. Stephanie is in charge this month
   3. Got signs for general election ordered with removable dates
ii. Bylaws and Elections – Devin Axtman
   1. Finalizing the ballots
   2. Lexi is collecting the last of the supervisor approval forms
   3. Still lacking a nomination for Provost and Finance and Admin
   4. A general ballot will be sent out to all staff by Lexi
iii. Policy and Benefits Committee – Kathryn Beasley
   1. Meeting set up with the Rec to look at available spaces
iv. Staff Development – Josh Lukins
   1. An upcoming Lunch and Learn about facilities and how they help out all over campus
   2. No lunch and Learn in May
   3. Working on a Lunch and Learn for July
   4. Still working with President’s edge

IX. Old Business

X. New Business
XI. Announcements
   a. Lunch and Learn on April 12, 2018 and on April 18, 2018
   b. Oct. 27th, 2018 is the homecoming football game

XII. Adjournment – Christi motioned; Kristi second; Adjourned at 4:36pm