

STAFF SENATE MEETING MINUTES  
June 6, 2017  
3:00 p.m. – Union Senate Chambers, Room 332

**Officers Present:** Christi Hestand, Chair; Gary Payne, Vice Chair; Kevin Sanders, Parliamentarian; Kathryn Beasley, Secretary/Treasurer; Kristi Ormand, Past Chair

**Senators Present:** Ann Bartts, Cheryl Benningfield, Russell Bouyer, Wayne Campbell, Travis Craig, Lisa Cuevas, Chris Cunningham, Dana Duke, Daisy Gilliam, Karen Goss, Julie Ikpah, Lucas Imel, Michelle Jack, Nysa Love, Katie McCoy, Tammy McDaniel, Rachel McMullen, Jessie Niu, Susan Sanders, Nicole Savage, Claudia Taylor, Robert Tompkins, Sonia Vasquez

**Guests Present:** Keith Kopsley, Katie Jenkins, Devin Axtman, Josh Lukins, Shaureece Park

**I. Called to Order at 3:04pm**

**II. Approval of Minutes** - Kevin Sanders moved to approve the minutes, and Cheryl Benningfield seconded. Approved by Senate.

**III. Speakers/Presentations**

a. Roy Nance – Printing and Distribution Services

- i. They do a lot of promotional items like pens, pencils, shirts, awards, swag in general.
- ii. He came to discuss the printing business. They do digital and offset printing.
  - 1. Have new Indigo 10,000 digital press. We are the only university in the world who has one. State-of-the-art digital printing machine. Weighs 26,000 pounds. Prints complete variable data to print specialized, personalized documents.
  - 2. Offset printing uses a big printing press with plates and ink. Used for long run jobs.
  - 3. Eagle Images does large-format printing for banners, pop-up banners, and other large items.
  - 4. Latex ink printing option allows printing on vinyl, paper, and cloth.
  - 5. They do binding for manuals and documents in full-service binding operation.
  - 6. Color printer allows for 110 color copies per minute.
  - 7. Can print directly onto mugs, plates, shirts, and others.
- iii. They try to keep their prices below everyone else. They deal straight with the manufacturers and allow for less cost for reducing the middleman. They are able to get the very lowest pricing no matter how many you order.
- iv. They are self-supported and are required to make their own money.
- v. They can help you produce medallions and many other promo items.
- vi. They print for non-profits as well as UNT.
- vii. Mail services is also a part of PDS. They do not handle student mail, but they do handle all intercampus mail, bulk mail, and first-class mail. They can help to design mail pieces that satisfy the requirements of USPS as well. We are biggest postal customer in the area.
- viii. They have many shirts on-hand in their sample room.

**IV. Constituency Concerns**

a. A couple of areas at DP are having trouble with mail services. What is the issue with it?

- i. DP is considered a rural route and does not have a mail person, so they rely on mail services.
- ii. There are some issues with UPS and FedEx as well.
- iii. Kristi recommends Lance Brooks and Cindy Ferrell as contacts to resolve the issue.

b. The change in insurance – going back to BCBS – is a concern for many.

- i. The change happens 9/1.
- ii. They do not have a provider list for BCBS yet, but UNT has done this shift before.
- iii. BCBS has opted into HealthSelect.
- iv. Rachel brought up a concern regarding CVS not taking the prescription plan. Shaureece said our pharmacy plan is not changing.

- v. When employers buy insurance, it is a la carte. The package is not prepackaged like auto insurance, so different coverages exist across the spectrum.
- c. Gary and Christi reminded everyone to contact constituents and encourage back-and-forth communication. We are looking to learn about their concerns.

## **V. Officer Reports**

### **a. Chair Report – Christi**

- i. Staff Senate Picnic Recap
  - 1. Went really well. Food was great, and people seemed to have a great time.
  - 2. Senator and Volunteer of the Year Awards and certificates for those rolling off
    - a. Lisa Cuevas, Volunteer of the Year
    - b. Claudia Taylor, Senator of the Year
    - c. Christi handed certificates to Senators who could not attend the picnic.
- ii. Orientation - July 11
  - 1. Attend the meeting if at all possible.
  - 2. Will be more interactive than past years.
- iii. Officer elections – August 8
  - 1. Please consider running for a position if you are eligible.
  - 2. Attend the meeting if at all possible.
- iv. Survey update (discussed first)
  - 1. A small group met to discuss the survey questions to establish our baseline.
  - 2. Christi read through the questions and asked for input from Senators for the wording of questions.

### **b. Budget Report – Kathryn**

- i. Budget summary
  - 1. We have spent about \$2,424 of our \$6,400 budget.
  - 2. Expenses for shirts, orientation, marketing items, and promo items are upcoming.
- ii. Promo item update
  - 1. We have narrowed down the list and will order ASAP. We plan to spend much of our remaining budget at the end of the year on promo items and marketing materials for the upcoming year.
- iii. Senator shirt order
  - 1. We will order shirts for all Senators. They will be available to try on at Orientation.

### **c. Communications Report – Brandi**

- i. Send input regarding ‘Helpful Links’ section of website to Brandi
  - 1. President is looking for a resource list for staff. Debbie Rohwer is putting this together along with Talon Team. We plan to host this info on our site.

### **d. Parliamentarian – Kevin**

- i. Update on procedure change regarding absentee policy
  - 1. Met with committee and EC to discuss changes to the policy.
  - 2. We will meet on Friday to hammer out final copy of the policy.
  - 3. Senate will vote on this in July, hopefully.

## **VI. Staff Senate Committee Reports– these meetings will be held at 4:30 pm today**

### **a. Standing Committees**

- i. Communications and Public Relations – Claudia Taylor
  - 1. Flat Scrappy prizes have gone out to those who participated.
  - 2. We have 2 more Flat Scrappys in rotation now.
  - 3. Waiting list of 10-15 for Flat Scrappy. (Gary took over presiding)
- ii. Bylaws and Elections – Peg Gant
  - 1. The committee has worked through some details for the absentee policy.
- iii. Policy and Benefits Committee – Wayne Campbell
  - 1. Soccer game before Memorial Day.
  - 2. Drive In Movie Memories presentation by Susan was great. You can find the documentary on YouTube.
  - 3. Wonder Woman movie on Saturday starts at sundown at Lewisville Coyote Drive In.
    - a. \$8/person (look up prices)
    - b. Drive in opens at 5pm.
- iv. Staff Development – Kathryn Beasley
  - 1. EC discussed hosting Lunch and Learns for June and July. No final decision.

**b. Ad Hoc and University Committees**

- i. President's Council – Christi Hestand
  - 1. No meeting.
- ii. President's Advisory Council – Christi Hestand
  - 1. No meeting.
- iii. Space Management and Planning – Christi Hestand
  - 1. Voted on several items. Christi has documentation and will share with anyone who needs it.
- iv. Campus Leadership Team – Gary Payne
- v. Emergency Preparedness Advisory Committee – Tonya Riley
- vi. Technical Architecture Group – Robert Tompkins
  - 1. Discussed Surface tablets, and Dell came to present. They are looking at options for tablets for departments to purchase.
- vii. Student Media Committee – Claudia Taylor
  - 1. Summer and fall editor chosen.
- viii. Distinguished Lecture Series – Kathryn Beasley
  - 1. Met last week and will meet again to discuss prospective speakers.
- ix. Union Board of Directors – Kevin Sanders
  - 1. Dismissed until fall.
- x. Fine Arts Series – Susan Sanders
  - 1. Nothing to report.
- xi. Parking and Transportation – Christi Hestand
  - 1. No report.

**VII. Old Business**

**VIII. New Business**

**IX. Announcements**

- a. UNT Night at Coyote Drive-In (Wonder Woman) on June 10th

**X. Adjourned at 4:25pm**