

# UNT STAFF SENATE NEWSLETTER

MAY 2017

## Contact Us

staffsenate.unt.edu



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#FlatScrappy

## Training Registration:

1. Log-in to the appropriate EIS Campus Portal (UNT)
2. On the left side menu -- scroll down and select "Training & Development"
3. Select "Training Enrollment"
4. Select "Search by Course Number"
5. Type in the Course Number of the class you are interested in
6. Click on "View Available Sessions"
7. Click on the session number you are interested in
8. Click on "Continue"
9. Click on "Submit"
10. Click on "OK"

## Have a Suggestion?

Staff Senate welcomes your questions and ideas! Please visit [staffsenate.unt.edu](http://staffsenate.unt.edu) and complete the on-line form located under Ask Staff Senate!

## Staff Senate would like to welcome our new 2017-2018 Senators!

**Division of President's Office:** Jordan Williams

**Division of Provost:** Brandi Everett and Katherine Jenkins

**Division of Finance:** Joshua Lukins

**Division of Advancement:** Sonia Vazquez and Susan Sanders

**Division of Athletics:** Shane Elder and Michelle Jack

**Division of University Relations, Communications & Marketing:** Kristi Easley

**Division of Enrollment:** Margo Watson and Keith Kopsky

**Division of Student Affairs:** Suzan Cruz, Devin Axtman, and Liz Perkins

**Division of Research:** Emiley Locey

**Division of Equity and Diversity:** Christina Brodie

For more information about which division and/or department you are in or about the election process, contact Lexi Peak at [Alexandra.Peak@unt.edu](mailto:Alexandra.Peak@unt.edu). Additionally, please keep in mind that Staff Senate meetings are open meetings, and all staff are welcome to attend any meeting.

UNITED by Purpose,

UNT Staff Senate

## May Training Sessions

Join in these great training opportunities being held during the month of May:

16-May 2PM - 4PM	AP16C1	The Art of Communication
25-May 1PM - 3PM	AP16BS	Being A Supervisor: Is it For Me?

Sessions led by site HR to assist supervisors with the annual evaluation process and how to handle flexible schedules

18-May 10AM - Noon	UO16NE	Navigating the Annual Evaluation Process
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The classes below also serve as credit for those participating in the Supervisory Building Blocks program and will be taught based on a supervisor's perspective.

11-May 2PM - 4PM	AP16PR	Developing Positive Relationships at Work
17-May 1PM - 3PM	AP16NL	Navigating ADA, FMLA, Workers' Compensation
30-May 2PM - 4PM	AP16PA	Positive Approaches to Resolving Performance and Conduct Problems