



University of North Texas
Staff Council Meeting Minutes
October 4, 2011
Chestnut Hall- Room 324

Members Present: Rhonda Acker, Elvira Aguilar, Charles Andrews, Rudy Benavidez, Indra Bhagat, Cheylon Brown, Brandon Bush, Ryan Ferguson, Chris Foster, Eva Gallagher, Nathan Hansard, Joe Hinson, Addie Jackson, Dilana King, Amy Kious, Jennifer Lee, Gwendolyn Moore, Laura Musgrove, Rose Preston, Kristina Randolph, Jones Sharpton, Joanie Smith, Becky Starr, Chris Stoermer, Amy Tannehill, Ben Taylor, Jackie Thames and Scott Windham

Members Absent: Jaime Blanton, Danielle Champagne, Rachel Grimes, Artemio Hernandez, Stephanie McCane, Courtney Molchan, Teresa Olivarez, Erin Piper, Jerry Ringe, Max Rodriguez, Hillary Talatzko, Mary Ann Venner and Margaret Vestal

Guests: Rolando Rivas, URCM, Director of Graphics Brand Management and Dr. Celia Williamson, Vice Provost for Educational Innovations

I. Call to Order

Scott Windham called the meeting to order.

II. Approval of Minutes

The minutes from the previous Staff Council meetings were approved as submitted.

III. Guest Speaker- Rolando Rivas

If you purchase anything with the UNT logo on it, it must be approved through his office. You can send a PDF file to the office through BrandReview@unt.edu. If it is not an approve logo and you have paid for these items you cannot be reimbursed. There is now a Green Pride contest for Faculty and Staff to win an iPad2 similar to the contest for students. There are more details in the InHouse.

IV. Guest Speaker- Dr. Celia Williamson

Dr. Williamson came to talk about the Gallup Survey – Wellbeing Project. Everyone should have gotten or will be getting an email asking you to participate in this survey. A follow up survey will come later in the year, probably in the Spring. Once you have taken the survey you will get your score immediately. UNT is one of 3 Higher Education institutions participating in the survey. I have attached the handout that was passed out at the meeting.

V. Officer Reports

- Chris Foster reported that SharePoint now has a place for each Committee to share any and all documents with each other. He will send an “ALL” Staff Council email to show the link and a quick training manual.
- Chris Foster presented the form for the Fiscal Year 2012 Committee Goals & Objectives form that is to be filled out by each committee listing at least one major goal and objective. These should be filled out electronically and emailed to Chris. They will then be put into TracDat to keep a history of what the SC wants to do and what is accomplished. I have attached 2 handouts that were given at the meeting.

- Cheylon Brown gave instructions on how to Amend a motion after a motion is made. Also, if anyone is interested in becoming a certified parliamentarian, there are classes available. You can contact Cheylon for more information.
- Scott Windham reported that he and Hillary met with Dr. Totten about the SC budget. Our last year's balance did roll forward giving a total beginning balance of \$3340. He stated that due to the way things have gone in prior years a draft breakdown of the budget had been discussed but not approved. The President's Office is willing to pay for promotional items we may need for FY12.

Scott also was asked by the Athletic Department if we had any feedback on the new stadium. A list of things brought up by SC members is attached.

VI. Committee Reports

- Bylaws – They met and talked about policy review. They are reviewing the bylaws and staff policy manual and comparing to see if there need to be changes made.
- Compensation and Benefits – They met and talked about their objectives. They want to look at the PERKS program and get more information out to the staff.
- Nominations and Elections – Talked to HR about the Staff Appreciation Week and it has been postponed until the Spring, maybe in April.
- Staff Development – They are very busy working on homecoming. SC will have a tent and there will be no food served. There was discussion on what we would have at the tent and a motion was made to giveaway UNT SC tumblers, candy and have a brochure about what the Staff Council is and what it does. It was seconded and all were in favor. Jones Sharpton has 2 tents that we can use which will help with the cost.

VII. Unfinished Business-

- a. SC Name Badges – Dilana King has sent out an email to all SC members and will be ordering name badges next week.
- b. Toy Drive update – Scott Windham reported that we will have to purchase boxes to set out at each location on campus. He went over the list of locations and added some locations and deleted some locations.

VIII. New Business

Equity and Diversity sponsored SC Coffee/Meet and Greet – Dilana King is chairing this event and working with Cheylon Brown. We are looking into when and where to have it.

IX. Announcements

Committee objectives due to Chris Foster by October 14, 2011.

Homecoming is October 22

X. Adjournment