I. Call to Order and Welcome (3:00-3:00)

II. Approval of Previous Meeting’s Minutes (3:00-3:05)

III. Standing Committee Reports (3:20-3:40)
   a. Communications
   b. Elections & Bylaws
   c. Employee Relations
   d. Staff Development

IV. Old Business (3:40-4:00)
   a. Carnations Prep and Delivery Volunteers

V. New Business / Constituent Concerns (4:00-4:25)
   a. University Day—Yes / No? Table or Flag Parade?
   b. Bylaws Item: Category Representative Functions Defined
      i. Regular communication with other
category members
ii. Recruiting future Staff Senators from among colleagues
iii. Meet with other category members once per term (F / Sp / Su)
c. Communication ideas—Custodial and Facilities Maintenance (no email access)
d. Targeted recruiting, recruiting materials / flyer

VI. Announcements (4:25-4:30)
a. Branded tablecloths ordered through PDS
i. Ice Cream Socials will be held again:
   Main Campus, Day; Main Campus, Night; Discovery Park; Delivery to UNTPD
b. Committee Meetings to immediately follow Senate meetings
   i. Chestnut 324 – Seats about 50
   ii. Chestnut 324B – Seats about 8
   iii. Chestnut 301C – Seats about 10
   iv. Chestnut 302C – Seats about 14

VII. Adjournment (4:30)