

Meeting Minutes

Officers Present: Katie McCoy -Chair, Suzan Cruz -Chair-Elect, Gary Payne -Past Chair, Joshua Lukins - Secretary/Treasurer, Karen Goss - Communications Coordinator, Devin Axtman- Parliamentarian

Senators Present: Aaron Anderson, Abby-Crow Walker, Allison Peele, Brandi Everett, Charlotte Cooke, Christina Brodie, Chris Cunningham, Corey Davidson, Erik Trevino, Georgianna Stone, Jesse McBroom, Jessie Niu, Justin Stewart, Katherine Jenkins, Keith Kopsky, Larry Collamer, Liz Perkins, Lisa Cuevas, Margo Watson, Megan Cunningham, Olivia Wood, Travis Craig

Guests Present: Giselle Greenidge (GSC), Amy Armstrong (URCM), Stan Nixon (Transportation Services)

I. Call to Order (5 minutes) 3:08 PM

II. Speakers/Presentations (20 minutes)- No speaker

III. Consent Agenda Discussion Items (10 minutes)

- a. **Ad Hoc and University Committees – Need volunteer for Technical Architecture Group**
 - i. Justin Stewart volunteers as new representative for Technical Architecture Group
 - ii. Josh will send email to Phil Bacz for introduction and setup.
- b. **Vote to approve-** Approved

IV. Constituency Concerns (5 minutes)

- i. Concern about student who posted raccoon incident and feedback on issue outcome

V. Officer Reports (10 minutes)

- a. Chair Report – Katie McCoy
 - i. Changing constituency pools
 - i. Added VP Digital Strategy. To get a new seat.
 - ii. Finance & Administration will still have 6 seats
 - iii. Enrollment will gain 1 seat (from 3 to 4)
 - iv. Provost TBD - more information needed
 - v. Other constituency pools not mainly impacted
 - ii. New procedure/recommendations to reach out to constituents
 - i. Recommended that everyone reach out to constituents 1 week before meetings to get concerns and feedback from them.
 - iii. Staff Appreciation month update
 - i. Service Awards slated for March 5th
 - ii. Staff Senate March meeting to hold during the Spring break week
 - iii. Staff Appreciation Luncheon April 2nd - HR may need some volunteer help - EC will let you know
 - iv. Kickoff breakfast - breakfast tacos at Union and Discovery Park on March 1st, also midnight kickoff breakfast for overnight employees
 - v. HR working on arranging tours of new CVAD building
 - vi. Ice Cream Social Union/Discovery Park
 - vii. HR is organizing a lot of learning sessions for staff in month of March
 - viii. HR will be offering QPR training sessions at the Counseling & Testing Center
 - ix. Staff Senate Fun-run picnic family day scheduled for April 6th to line up with Green/White game.

- May need volunteers.
- x. Meals at all UNT dining hall will be \$4.75 for entire month of March for staff members.
- xi. To find out if Rec Center will offer discounts during this period.
- b. Budget Report – Josh Lukins
 - i. Budget is in good shape
- c. Communications Report – Karen Goss
 - i. Need nominations for staff spotlight
 - ii. Will send out reminder
 - iii. We will be publishing names of new employees to introduce them to the staff community and to welcome them. Getting list from HR.
- d. Parliamentary Report – Devin Axtman
 - i. Vacancies update
 - 1. Will hold special election to fill URCM vacancy.
 - 2. To find out if runner up in Provost election is interested in taking seat.
 - ii. Annual Elections update
 - 1. Calendar of dates laid out - starting soon
 - iii. New procedure for Senators who transfer divisions
 - iv. New procedure for new divisions
 - 1. To find out number of employees per division to get the proper number of seats in each division

VI. Staff Senate Committee Reports (10 minutes) -- these meetings will be held after the general meeting

a. Standing Committees –

- i. Communications and Public Relations – Charlotte Cooke, Emiley Locey
 - 1. The committee needs to get flat scrappy back if you have it!
 - 2. Spanish Classes are going on well
- ii. Bylaws and Elections – Stephanie McDonald, Corey Davidson
 - 1. No updates
- iii. Policy and Benefits Committee – Chris Cunningham
 - 1. No updates
- iv. Staff Development – Olivia Wood, Louise Dunn
 - 1. PDS Lunch & Learn today was well received - 40 attendees out of 47 signups
 - 2. Topic for March will be “Engaging students in time of crisis”
 - 3. Topic for April is “Advancing your career in higher education”
 - 4. Seeking other ideas to advance staff development aside monthly L&L's
 - 5. Search for free or more affordable L&L venues.

VII. Old Business

VIII. New Business

IX. Announcements

- i. Most of Dining Services, Housing, and Auxiliary services move to the Touring center building this week. Some of Dining and Housing will remain in Crumley.
- ii. All meal plans will now only be purchased only in credit or debit card online.

X. Adjournment 3:41PM

XI. Standing Committee Meetings