

Meeting Minutes

Officers Present: Katie McCoy -Chair, Suzan Cruz -Chair-Elect, Joshua Lukins - Secretary/Treasurer, Karen Goss - Communications Coordinator.

Senators Present: Aaron Anderson, Abby-Crow Walker, Charlotte Cooke, Christina Brodie, Chris Cunningham, Corey Davidson, Emiley Locey, Erik Trevino, Georgianna Stone, Jesse McBroom, Jessie Niu, Justin Stewart, Kayla Green, Keith Kopsky, Liz Perkins, Lisa Cuevas, Louise Dunn, Margo Watson, Margarita Venegas, Olivia Wood, Stephanie McDonald, Stacy Buchanan.

Guests Present: Stan Nixon (Transportation Services), Amy Armstrong (URCM), Roger Muckel (Transportation Services), Trista Moxley (Transportation Services), Jeane Olson (Student Financial Services), Steve Hill and Greg Obar.

I. Call to Order (5 minutes): 3:07PM

II. Speakers/Presentations (20 minutes)

- a. Jeane Olson, Director of Student Financial Services
 1. Overview
 2. Employee Payment Plan
 1. Employees will now be assessed late fees of \$25 up to 3 times for each late payment.
 1. Tuition Insurance
 1. Offered by UNT in partnership with GradGuard
 2. Must sign-up by the first day of class at the beginning of a semester
 3. Cover tuition refund for various things -
 1. Mental health issues
 2. Physical health issues
 3. Death of student
 4. If the university has some refund, insurance picks up the rest. If no university refund, they can pick up to 100% depending on plan.
 5. Multiple plans to choose from.
 6. Students operate directly with insurance company, but insurance company provides list of names of who has insurance to the University
- b. Stan Nixon, Transportation Services (flyer/slides)
 1. Valet
 1. It is operated by Parking Systems of America employees and not students
 2. Offers convenient parking especially for guest.
 3. Flyer with more information to be sent out to everyone - emailed to Katie
 1. Fouts lot construction
 1. Construction going as scheduled and should be opened by Aug 3rd.
 2. Commencements will have special parking for everyone on campus
 3. All lots except A-Lots will be open to everyone during High school graduations.
 4. More information on parking around commencements and graduations will be sent out and posted on Commencement website.
 5. Over the summer, a majority of the spots out on North Texas Blvd will be unavailable
- a. Steve Hill and Greg Obar, Director of Business Development and System Admin and Dallas Compliance Officer
 1. HUB Program
 1. Overview of HUB program

2. Offers Informal Bid Assistance
 3. HUB department has a list of potential HUBs and will help in finding a good vendors or suppliers in place of the CMBL
 2. Spot Bid Fair in May (Hosted by Senator Royce West) May 6th-7th
 1. Tons of HUB vendors gather to give spot bids on any scope. Needs staff to send specification for purchase items to get competitive bids from the Spot Bid fair holding in May.
 2. UNT gets credit for getting additional bids on items, and even more credit if they win contracts
 3. One is not committed to make the purchase from a different HUB, just increase options and alternatives.
 4. Send item or service specifications to feature at Bid fair before end of April.
- II. **Consent Agenda Discussion Items (10 minutes)**
- a. **Ad Hoc and University Committees**
 - b. **Vote to approve**
 1. Stephanie McDonald moved to vote, Corey Davidson Second - motion passed
- III. **Approval of Minutes**
- a. No discussion
 - b. Jesse McBroom moved, Stephanie McDonald second
- V. **Constituency Concerns (5 minutes)**
- a. Aaron Anderson - employee has trouble getting 10% phone discount. Possibly an AT&T internal issue. EC to investigate and get back with Aaron.
- VI. **Officer Reports (10 minutes)**
- a. Chair Report – Katie McCoy
 1. Fun run - need more volunteers for Saturday April 6, 19 at 8:45 - 10:15 AM
 2. Picnic will happen right after the fun run - more volunteers also needed for picnic.
 3. "The Big Event" student campus cleanup also happens that day, if any department has outdoor beautification needs for their building this is a good opportunity to ask for help.
 4. New division and division changes (Finance and Administration to Enrollment); processes ongoing.
 5. Staff Senate welcomes new Senator, Kayla Green representing Provost 5.
 6. Call-for-Nomination forms to be released soon through Qualtrics, make sure to send on to your constituents.
 - b. Chair-Elect Report – Suzan Cruz
 - c. Budget Report – Josh Lukins
 1. Still within budget.
 2. Working on getting actual figures.
 - d. Communications Report – Karen Goss
 1. Newsletter delayed but expected to be released by end of the week
 - e. Parliamentarian Report – Devin Axtman
- VII. **Staff Senate Committee Reports (10 minutes) -- these meetings will be held after the general meeting**
- a. **Standing Committees –**
 1. Communications and Public Relations – Charlotte Cooke, Emiley Locey
 2. Bylaws and Elections – Stephanie McDonald, Corey Davidson
 3. Policy and Benefits Committee – Chris Cunningham
 4. Staff Development – Olivia Wood, Louise Dunn

III. Old Business

IV. New Business

V. Announcements

VI. Adjournment: 4:03PM

VII. Standing Committee Meetings