

**Meeting Minutes**

**Officers Present:** Katie McCoy- Chair, Suzan Cruz- Chair-Elect, Devin Axtman- Parliamentarian, Karen Goss- Communications Coordinator.

**Senators Present:** Abby-Crow Walker, Amanda Bennett, Brandi Everett, Christina Brodie, Corey Davidson, Emiley Locey, Erin McKinnis, Erik Trevino, Jesse McBroom, Jessie Niu, Justin Stewart, Kayla Green, Katherine Jenkins, Keith Kopsky, Louise Dunn, Megan Cunningham, Stephanie McDonald, Stacy Buchanan, Travis Craig.

**Guests Present:** No guest present

**I. Call to Order (5 minutes): 3:08 PM**

**II. Speakers/Presentations (20 minutes)**

**III. Consent Agenda Discussion Items (10 minutes)**

- i. **Ad Hoc and University Committees**
- ii. **Vote to approve**
  1. No discussion
  2. Jesse McBroom moved to approve, Stacy Buchanan seconded - motion passed

**IV. Approval of Minutes**

- i. No discussion
- ii. Stacy Buchanan moved, Devin Axtman seconded motion passed and approved.

**V. Constituency Concerns (5 minutes)**

- i. UNT summer camps discount- Concerns over discounts for UNT staff. Staff discount depends on each camp and it is best to contact camp directors directly to find out pricing and discount information.
- ii. Union and Eagle Student Services Center room numbering/markings- Confusing room number and directions affecting the Union and ESSC buildings. ESSC is currently working on new signage and information kiosk.
- iii. Transportation and parking- Concerns over parking permits purchased by a department expiring by end of the semester. Park Mobile app not working properly and causing confusion especially for Union garage visitors.
- iv. Trees taken down behind BLB for new dining hall construction- UNT has a tree plan for the campus and valuable trees are replanted elsewhere or replaced. UNT Tree plan is also online.

**VI. Officer Reports (10 minutes)**

- a. Chair Report – Katie McCoy
  - i. Lunch & Learn series with the President in April was successful and well attended.
  - ii. Event livestream watched by 210 people.
  - iii. Rumors about Employee Tuition Benefits removal allayed at Staff Sack Lunch. It is not been removed or cut down.
  - iv. Feedback from Grad Block party was positive.

- v. All employees of UNT with external engagements or employment must complete a Dual Employment form. This is to prevent conflict of interest issues.
- vi. Staff Town hall meeting was well attended.
- vii. Staff participation in Strategic Planning discussions and idea submissions commendable.
- b. Chair-Elect Report – Suzan Cruz
  - i. New Graduate Assistant selected to replace outgoing assistant.
- c. Budget Report – Josh Lukins
- d. Communications Report – Karen Goss
  - i. Information and announcements can be submitted to the Communication team for posting on Staff Senate website and social media.
  - ii. No nominations for Staff Spotlight.
- e. Parliamentarian Report – Devin Axtman
  - i. One more nomination for the Division of Enrollment needed.
  - ii. Voting begins and is open through May 20<sup>th</sup>-25<sup>th</sup>, 2019.
  - iii. Winners should be notified by Wednesday, May 29, 2019.

**VII. Staff Senate Committee Reports (10 minutes) -- these meetings will be held after the general meeting**

- a. **Standing Committees** –
  - i. Communications and Public Relations – Charlotte Cooke, Emiley Locey
  - ii. Bylaws and Elections – Stephanie McDonald, Corey Davidson
  - iii. Policy and Benefits Committee – Chris Cunningham
  - iv. Staff Development – Louise Dunn

**VIII. Old Business**

- a. Staff Senate Elections- May 20<sup>th</sup>-25<sup>th</sup>.
- b. Reminder: **Nominate people** for Staff Spotlight on SS website.

**IX. New Business:**

- a. Staff Senate Year-end party/mixer.
  - i. Year-end party to possibly hold in June after Senate meeting.
  - ii. Ideas and suggestions for venue and party menu welcomed.

**X. Announcements**

- a. Reminder: High School graduations- NCTC graduation is this Friday.
- b. College of Education office in Matthews Hall closed on Friday May 24, for maintenance.

**XI. Adjournment: 3:57 PM**

**XII. Standing Committee Meetings**