



University of North Texas
Staff Senate Meeting Minutes
September 10, 2013, 3:00pm
Business Leadership Building 180

Members Present: Charles Andrews, Lori Belew, Cheryl Benningfield, Mary Braden, Danielle Champagne, Amy Fuller, Jose Grimaldo, Nathan Hansard, Jordan Harmon, Lauren Helixon, Tracy Kaan, Peter Kaiser, Cynthia Kean, Beth Kent, Shelby Kinsall, Lisa Kious, Keith Kopsky, Senta Macaraeg, Dylan Matsumori, Missy McCormick, John McIntire, Rachel McMullen, Pamela Milner, Gwendolyn Moore, Don Noska, Kristine Ormand, Gary Payne, Jessica Powell, Valerie Robertson, Adam Silva, Kerry Stanhope, Yasmin Valdez, Bonita White

Members Absent: Michael Baggett, Anissa Breaux-Schropp, Curtis Condray, Marjorie, Donzello, Brenda Fanara, Judy Hunter, Karen Knotts, Courtney Newsome, Mark Packer, Shannon Smith, Jennifer Spillman, Velma White, Matt Wilkinson

Guests: Joanna Hussey (Administrative Assistant to the Vice Provost for Faculty Success), Dr. Dale Tampke (Executive Director of Civic and Community Engagement), Chris Foster (ex-officio Chair of Staff Senate), Dilana King (ex-officio Vice Chair of Staff Senate), Gwen Bartelle (HR), Jessica DeLeon (URCM), Matt Zabel (URCM)

- I. Call to Order
Danielle Champagne called the meeting to order.
- II. Guest Speaker-Joanna Hussey, Administrative Assistant to the Vice Provost for Faculty Success
Joanna Hussey spoke about the upcoming Salute to Faculty Excellence Week, scheduled for September 23rd-27th. There are events scheduled all week beginning with a luncheon Monday and ending with an awards dinner and ceremony Friday evening. She also encouraged departments to recognize their faculty members with their own celebrations.
- III. Recognition of Outgoing Staff Senate Chair and Vice-Chair
Chris Foster and Dilana King were recognized and thanked for their service to the Staff Senate for the 2012-2013 year.
- IV. Executive Committee Report
Staff Senate officers and EEO category representatives met Monday, September 9th. They talked about goals for the 2013-2014 year and what Senate members submitted as their goals for the year through the survey. One of the main goals discussed was improved communication. Some questions discussed were how to get information out, who our constituents are and how to allocate the constituents among Staff Senate members. Suggestions made for getting information out included In House, the Staff Senate Facebook page and paper copies of all communication for employees without regular access to email.

Mission

- To continue to foster communication within the campus community
- To refer issues and inform the university administration on items that are of interest to the staff
- To advance the university's mission
- To improve the delivery of services to the university's constituencies

V. Unfinished Business

- The constitution and by-laws were revised during the 2012-2013 year and were approved August 13, 2013. Changes include the addition of the treasurer officer position and the revision of the committees.
- Staff Senate has been given a budget of \$2500 for the 2014 fiscal year.

VI. Guest Speaker- Dr. Dale Tampke, Executive Director of Civic and Community Engagement

Dr. Tampke spoke about two community involvement opportunities for staff members.

- Bank on Denton County is a program sponsored by the United Way to improve financial literacy and offer second chance bank accounts to program participants. Staff members can volunteer to teach the financial literacy classes and training is provided. There is a form on the United Way website for those interested in volunteering.
- Mentor Denton is a partnership program with Denton ISD and the United Way. Children in Denton ISD are assigned personal mentors. Staff members interested in serving as a mentor can sign up on the United Way website.

VII. Committee Breakout

Staff Senate members were divided up into four standing committees-Staff Development, Communication, Elections and By-Laws and Employee Relations. Once they were in their groups they were to select chairs and determine their goals for the year. Chairs will be responsible for setting up committee meetings once a month or more often as needed. Each committee should be prepared to give a report at the next Staff Senate meeting.

VIII. Announcements

- The next meeting will be October 8th, 3-5pm in the Business Leadership Building Room 180.
- Participation is required of all Staff Senate members. Members are expected to attend meetings and show up at events and functions. If you are unable to attend a meeting, please make sure you notify an officer in advance.

IX. Adjournment

Danielle Champagne adjourned the meeting.