

University of North Texas
Staff Senate Meeting Minutes
October 8, 2013, 3:00pm
Business Leadership Building 180

Members Present: Charles Andrews, Lori Belew, Cheryl Benningfield, Anissa Breaux-Schropp, Danielle Champagne, Marjorie Donzello, Brenda Fanara, Amy Fuller, Jose Grimaldo, Lauren Helixon, Peter Kaiser, Cynthia Kean, Beth Kent, Shelby Kinsall, Lisa Kious, Karen Knotts, Keith Kopsky, Dylan Matsumori, Rachel McMullen, Pamela Milner, Gwendolyn Moore, Don Noska, Kristine Ormand, Mark Packer, Gary Payne, Jessica Powell, Valerie Robertson, Shannon Smith, Kerry Stanhope, Bonita White, Velma White

Members Absent: Michael Baggett, Mary Braden, Curtis Condray, Nathan Hansard, Jordan Harmon, Judy Hunter, Tracy Kaan, Senta Macaraeg, Missy McCormick, John McIntire, Courtney Newsome, Adam Silva, Jennifer Spillman, Matt Wilkinson

Guests: Rhonda Acker (Office of the President), Terry Ekeland (Talent Management), Steven A. Hill (Institutional Compliance), Matt Zabel (URCM)

- I. Call to Order
Danielle Champagne called the meeting to order.
- II. Approval of Minutes
The September minutes were approved.
- III. Guest Speaker-Rhonda Acker (Senior Budget Officer, Office of the President)
Rhonda Acker spoke about the State Employee Charitable Campaign (SECC), happening October 1-31. Packets went out to all employees. Last year over \$9 million was raised state-wide. UNT had 40% participation in 2012 and raised \$186,268 total. This year's goal is to exceed last year's numbers. To be considered an active participant, you can either make a minimum \$2 one-time donation or a minimum \$2 per month donation. The monthly donations can be made through payroll deduction. Over 400 charities are participating so there is something for everyone. Departments with 75% participation or more will receive special recognition and a prize. As part of the fundraising efforts, UNT is holding its 14th annual SECC Golf Tournament on October 14th. Your \$90 entry fee includes green fees, cart, prizes, goody bag, sack lunch and Coca-Cola beverages. For more information about this year's campaign, please contact your department's coordinator or visit <http://secc.unt.edu>.
- IV. Guest Speaker- Terry Ekeland (Director of Talent Management, Human Resources)
Human Resources is now a system-wide shared service. Terry Ekeland stated that the goal is to make the department more effective and to provide better quality service. They are working to identify standards for employee relations, training, evaluation, policies and procedures. Steven Sosland has been named Special Assistant to the Chancellor to manage the ongoing reconfiguration of HR. They've also created HR Centers of Excellence:

Talent Acquisition, Talent Management, Total Rewards, Information Services and Campus HR offices. Other campuses have recently completed job evaluations and grading processes and it will be coming to the Denton campus sometime in the near future. They will also roll out new online performance evaluations in FY2015.

V. Unfinished Business

The FY14 Staff Senate goals were discussed.

1. Communication
2. Support
3. Representation

VI. New Business

Danielle asked for suggestions of guests for upcoming meetings. Suggestions included the Director of Parking, Chancellor Jackson, President Rawlins, Dr. McGuiness (Dean of Students and CARE team), Faculty Senate representatives and Bonita Vinson from the Career Center. Someone from Human Resources will be coming back to a future meeting with updates and a representative from the Space Assessment Office will be at the November meeting.

VII. Standing Committees

- a. Communications- The committee met and set their goals for the year including working with In House, updating the Staff Senate website, survey constituents, hold a Senate meet and greet and getting involved with HR's New Hire Orientation. They will meet the first Tuesday of every month.
- b. Employee Relations- The committee met and set their goals for the year. They would like to strengthen relationships, improve employee perks communication, research options for child care and improve the staff appreciation program. They will also be collecting employee feedback.
- c. Staff Development- The committee met and set their goals for the year including establishing social events and having a Staff Senate presence at Homecoming. They are also planning on holding staff workshops on resume building and graduate school admissions.
- d. Elections and By-laws- They are working to document Staff Senate processes and policies. They will also be assisting the Executive Committee.

VIII. Announcements

- a. Mark Packer distributed brochures for the Fine Arts Series. Please post around your departments. They have a lot of great programs planned for the year.
- b. Lauren Helixon spoke about the UNT Green Fund, a \$5 student fee to fund green initiatives on campus. Students, staff and faculty can submit proposals to request funding.
- c. The Health Center is hosting a National Drug Take Back Day on October 24th from 10am until 2pm in Chestnut Hall.
- d. Flu shots will soon be available for staff members.
- e. The next Staff Senate meeting will be November 12 at 3pm in BLB 180.

IX. Adjournment

Danielle Champagne adjourned the meeting.