



STAFF SENATE MEETING

October 13, 2020

3:00 PM – Zoom Meeting

Agenda

- I. **Call to Order (5 minutes)**
- II. **Speakers/Presentations (20 minutes)**
 - a. Officer David Causey of UNTPD about Scams
 - b. Kate Van Saaze of UNT HR about Mid-Year Evaluations
 - c. Anh Le Palomino of UNT HR about Staff Appreciation Awards Nominations
- III. **Consent Agenda Discussion Items (5 minutes)**
 - a. Ad Hoc and University Committees
 - b. Vote to approve
- IV. **Approval of Minutes**
- V. **Constituency Concerns (10 minutes)**
 - a. COVID Tracking
- VI. **Officer Reports (10 minutes)**
 - a. Chair Report – Charlotte Cooke
 - i. Where to Vote
 - ii. SECC Campaign
 - b. Chair-Elect Report – Liz Berry
 - i. Meetings updates
 1. All virtual for fall
 2. Identical link for fall—no registration
 - ii. Food Pantry needs donations
 - c. Secretary/Treasurer Report – Amy Ferman
 - d. Communications Report – Alexis Guess
 - i. New Staff Senate Newsletters
 1. Submission deadline – Wednesdays at 12pm
 2. New format
 - ii. Social media stats presentation – Erin & Adam
 - e. Parliamentary Report – Allyson Gardner
 - i. Review of Roberts' Rules
- VII. **Staff Senate Committee Sign Up & Chair(s) Appointments (15 minutes) -- these meetings will be held after the general meeting**
 - a. **Standing Committees –**
 - i. Communications and Public Relations – Erin McKinnis & Adam Chavez
 - ii. Bylaws and Elections – Devin Axtman
 - iii. Policy and Benefits Committee – N/A
 - iv. Staff Development – George Stieren
 - v. Equity, Diversity, & Inclusion – Amaya Spencer & Quortina Phipps

VIII. Old Business

- a. Senator eligibility concern re: directors
 - i. Nothing in bylaws prohibiting directors from serving as senators
 - ii. Motion to clarify eligibility and procedure in cases of promotion or job change

IX. New Business

- a. Standing Committees
 - i. Charter for Policy & Benefits Committee
 - ii. Name change: Equity, Diversity & Inclusion Committee (EDI)
 - iii. Each month, the last 45 minutes of this meeting will be allotted for Standing Committees
- b. Open Vacancies and Elections
 - i. New senators from Division of the Provost & Division of Administration
 - ii. Special Election for Division of Athletics
- c. The Green Table (Senator Reach Out)
- d. Attendance Policy

X. Announcements

XI. Adjournment

XII. Standing Committee Meetings