

Meeting Minutes

Officers Present: Suzan Cruz- Chair, Charlotte Cooke- Chair-Elect, Katie McCoy- Past Chair, Megan Cunningham- Secretary/Treasurer, Lisa Cuevas- Communications Coordinator

Senators Present: Aaron Anderson, Alexis Guess, Allyson Gardner, Amanda Bennett, Amy Ferman, Audra O’Neal, Corey Davidson, David Klein, Devin Axtman, Emily Gautraud, Erin McKinnis, Jesse McBroom, Jim Rogers, Justin Stewart, Karen Goss, Kayla Green, Koby Osowski, Latrice Owens Moore, Liz Berry, Louise Dunn, Margaritas Venegas, Monique Scales, Natalie Bernard, Stacy Buchanan, Stephanie McDonald, Steven Tudor.

Guests Present:

I. Call to Order (5 minutes): 3:03 PM

II. Speakers/Presentations (20 minutes)

- a. Jerri Robertson, Director of Business Operations Training (Administrative Services)
 - i. UNT has transitioned to a new Learning Management System called UNT Bridge.
 - ii. It is robust and easy to use and has replaced Learning Portal.
 - iii. UNT Bridge gives 24-hour access to learners, and also caters to those who do not have the opportunity to come to physical classes.
 - iv. Other features include, utilization of Lynda.com, tracking of completion status of training, generates certificate on course completion, and tools to create custom training experience for learners.
 - v. Courses currently loaded on Learning Portal will eventually be transitioned to UNT Bridge.
 - vi. A course called ‘Navigating UNT Bridge’ is available to learners.
 - vii. There is also a Bridge community to assist learners.
- b. Sgt. Kevin Crawford, Community Relation Officer (UNT Police Department)
 - i. UNT Police Department wants to be community focused.
 - ii. No partnership with Staff Senate in the past. Willing to partner with Staff Senate on anything, including co-sponsoring events
 - iii. Staff should be encouraged to follow the UNT Police Department on social media for updates. Many security concerns are addressed there, and general safety tips are also provided.
 - iv. Can make presentations on Active Shooter, Emergency readiness and How to handle disruptive persons.
 - v. Staff Senate to help get the word out for UNT Police Department’s programs.
- c. Donna Shell, Director of Benefits and Felita Cook, Staff Senate HR Representative
 - i. Dental plan has not changed. It no longer has a card.
 - ii. The benefit structure has stayed the same, but there is a new provider.
 - iii. There is now an App than can be downloaded for use when seeing a dentist and also for tracking dental expenses.
 - iv. Change in providers is always subject to some doctors not being on that plan.
 - v. Send constituency concerns that are benefits related to us.

- vi. TRS has been working on their employee portal for about three and half years. They have been having all kinds of problems.
 - vii. Plans are underway to have educational sessions on campus. This will cover mental health, benefits refreshers and disability coverage.
 - viii. Make appointment with HR Benefits office if you are trying to figure out how your benefits work as a whole.
 - ix. A Case manager can be assigned in emergency cases where there have been out-of-network bills.
- d. Ben Hanisian, Asst. Dir., Recreational Sports and Wendy Comfort, Sr. Asst. Dir., Memberships and Fitness (Recreational Sports)**
- i. Wendy Comfort oversees Faculty and Staff memberships.
 - ii. 20th Annual Schneider Electric SECC Golf Tournament will be held on October 21, 2019.
 - iii. Golfers and volunteers are needed for the event and registration is still on.
 - iv. Some of the programs offered by Rec Sports are, Boot Camp, Protect Yourself, Tread and Train, and Women on Weights.
 - v. Fitness on the Go – Rec Sports can have a group exercise instructor or personal trainer come to a team meeting, class or department and offer a class. This service costs \$25.
 - vi. Offers free blood pressure screenings.
 - vii. Next week, there will be opportunity to try Rec Sports’ services free, before signing up.

III. Consent Agenda Discussion Items (10 minutes)

a. Ad Hoc and University Committees

b. Vote to approve

- i. Transportation Advisory Committee – Devin Axtman
 - 1. The committee is considering a two-tiered payment for faculty and staff.
 - 2. Permits can be upgraded or downgraded.
- ii. Erin McKinnis moved to approve, David Klein seconded - motion passed.

IV. Approval of Minutes

- i. No discussion
- ii. Koby Osowski moved to approve, Jim Rogers seconded - motion passed, minutes approved.

V. Constituency Concerns (5 minutes)

- i. Discovery Park signage is not accurate and need to be updated.
- ii. Smoke pit at Discovery Park is filthy. Suggested turning it into a garden.
- iii. People don’t realize what they are cited for. A staff was cited for backing into an angled parking spot. When he appealed the citation, he was directed to the Bylaws.
- iv. Bathrooms in Gateway Centre are not clean most of the time.

VI. Officer Reports (10 minutes)

a. Chair Report – Suzan Cruz

- i. Tag Line - We need a tag line that will tell people who we are and what we represent. Collation of suggestions is still on.
- i. Meeting with the President – The President wants us to get the word out on the gallop polls, and welcomes inputs on how best to address the following:
 - 1. Do we know what is expected of us? Accurate job descriptions...
 - 2. Do we believe that our opinions count?
 - 3. Do we believe our Mission and Purpose align with our departments’ goals?

- b. Chair-Elect Report – Charlotte Cooke**
 - i. Perks – Update on the State Fair (discounts not UNT) and maybe others to come
 - ii. SECC – Update the committee on campus events
 - iii. Updates on JC Penney’s Suit-up. The event was well attended.
- c. Budget Report – Megan Cunningham**
 - i. The president agreed to fund our budget. He will match last year’s budget.
 - ii. The president will sponsor five Lunch and Learn events.
- d. Communications Report – Lisa Cuevas**
 - i. New lockups have been created and are now available for use.
- e. Parliamentarian Report – Allison Peeler**
 - i. Bylaws and Elections committee are working to fill the vacant seat in Enrollment Division.
 - ii. The “Peeler Project” – Staff Senators to attend various departmental meetings to reach out and introduce themselves to the constituents. It is also an opportunity to let the constituents know what Staff Senate does.

VII. Staff Senate Committee Reports (10 minutes) -- these meetings will be held after the general meeting

- a. Standing Committees –**
 - i. Communications and Public Relations
 - 1. Had one new member joining the group, Jesse McBroom. Currently working on Staff Senate spotlight
 - ii. Bylaws and Elections
 - 1. Working on filling the vacant seat in Enrollment Division. Chuka to send out the ballot for voting to commence.
 - iii. Policy and Benefits Committee
 - 1. Setting up monthly meetings with Felita. Received updates from Chris Cunningham.
 - iv. Staff Development
 - 1. Identified presenters for two Lunch and Learn topics, Resume Building and Trust Line.

VIII. Old Business

- a. A volunteer to fill the vacant spot on the Fine Arts Series Committee.**
 - 1. Amy Ferman volunteered to be the second Senator on this committee.

IX. New Business:

X. Announcements

- a. President’s Lecture Series will be held at 7PM, Oct 17, 2019 at the UNT Union.**

XI. Adjournment: 4:54 PM